



IPAY SHOWCASE 2012 PERFORMANCE APPLICATION

Austin, TX – January 18-21, 2012

CONDITIONS OF PERFORMANCE APPLICATION

Please read carefully.
Signature/date is required below.

1. Applications will not be considered for Showcase unless application, required support materials, and application fees are all provided by the deadline.
2. Applications will only be accepted for work that is ready to tour as of application date.
3. The Showcase Performance Application will be reviewed by a Selection Committee made up of IPAY Members on June 20-21, 2011. The Committee's decision is final. This includes the scheduled length of the showcase.
4. The scheduling of showcases is determined by the conference host after the selection process. If the artist/company is not available to perform on any one of the four days of the conference, please include this information with the application packet. We will use best efforts to notify Selected Showcase Performance Applicants by the end of July 2011. Artists/companies not selected for Showcase will be automatically entered into a lottery for a chance to perform a 10-minute, low-tech selection of the show or "Spotlight." Spotlight artists will be notified at a later date.
5. While showcase host works to accommodate technical needs of all companies, you may be required to condense your regular load-in and tech schedule to under four hours. Any time required over four hours must be negotiated with Showcase host.
6. International Performing Arts for Youth (IPAY) and the AUSTIN Collaborators: The University of Texas Department of Theatre and Dance, Texas Performing Arts, The Long Center, and The Paramount Theater assume no financial responsibility for the transportation to, from, or within Austin; for accommodations while in Austin or en route; for artistic, technical, and representative personnel; for any production or display materials; freight, or visa fees.
7. The application fee is non-refundable and non-transferrable. If you are selected to showcase, company or company's agent or manager must have an exhibit booth, which is an additional cost.
8. Selected Showcase Performance Applicants will be required to enter into a contractual agreement with IPAY and the AUSTIN Collaborators hosting the IPAY Showcase in Austin. Failure to complete and return all required contracts and administrative paperwork and phone calls to IPAY or the AUSTIN Collaborators in a timely manner may result in forfeiture of showcase time slot. This includes but is not limited to: program copy, biographies, photos, and technical info.
9. The person signing below is an authorized representative of the company/artist for whom the application is being made. By signing this agreement, the individual assumes all responsibilities and liabilities for the fees as outlined in this agreement, including, but not limited to the timely payment of all fees and the guarantee of funds to cover the registration deposits and fees.
10. The signing representative also assumes all responsibility for the accuracy of the information contained herein and indicates that all statements, facts, and figures are complete and accurate. Failure to provide complete and accurate information may result in the voiding of the application, prevention from participation, and retention of all fees collected by the presenting organization.
11. The relationship between the applicant and IPAY or the AUSTIN Collaborators is restricted to the agreement and this signed agreement does not infer, imply, or bind the signing party and/or IPAY or AUSTIN Collaborators to any other commitments beyond those outlined herein.
12. The arrangement included herein does not in any way make the applicant an authorized agent, employee, or contractor of IPAY or the AUSTIN Collaborators and the applicant's rights and responsibilities with regard to this agreement shall not exceed those outlined herein.

Print name of signatory

Title

Signature

Date

Company Name _____

Production Title _____



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ARTIST/PERFORMING COMPANY INFORMATION

Name of Artist/Company _____

Title of Performance Piece _____

Contact Name _____ Title _____

Artist/Company Street Address _____

City _____ State/Province _____ Postal Code _____ Country _____

Phone _____ FAX _____

Website _____ E-mail _____

Brief description of History/Background of Artist or Company (when formed, method of creating work, etc.) 75 words or less.

Please direct all communication regarding Showcase 2012 to Artist/Performing Company only.

Is your agent/manager aware of your application to Showcase?:

Yes

No

TECHNICAL CONTACT

*(Please choose **one** person who will be responsible for all communication with Showcase Host regarding the technical needs of your showcase should you be selected.)*

Contact Name _____ E-mail _____

Phone Number _____ Fax Number _____

ARTIST MANAGEMENT INFORMATION (IF APPLICABLE)

Name of Agency/Management Company _____

Manager's Name _____ Title _____

Management Street Address _____

City _____ State/Province _____ Postal Code _____ Country _____

Phone _____ FAX _____

Website _____ E-mail _____

Please direct all communication regarding Showcase 2012 to Artist Manager only.

Company Name _____

Production Title _____



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Showcase Performance Information

Title of Performance Piece _____
(Same as first page)

Type of Performance (check one)

____ Theater ____ Musical Theater/Opera ____ Puppetry ____ Dance ____ World Music & Dance
____ Mime/Physical Comedy ____ Other (describe) _____

Performance Description (100 words or less)

Year Production Created ____ Has the piece been toured? Yes ____ No ____
Date(s) of most recent tour _____

Has this production ever Showcased at IPAY? Yes ____ No ____

If Yes, year Showcased: _____

Has company/artist toured other work? Yes ____ No ____

Suggested Age Range (e.g., 4-17 or 4 and up) _____ Suggested Audience Size _____

Number of Performers in show _____ Number of Technicians _____

Time Requirements *(Note: Performance and technical schedules will be determined after selection. While showcase host works to accommodate technical needs of all companies, all technical load-ins are limited to four hours or less. Any time required over four hours must be discussed with Showcase host and may mean additional cost to company.)*

For Regular Touring Performances (in minutes):

Load-in: ____ hours Performance: ____ hours Strike: ____ hours

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Performance Fee: What are the fees (in USD) for this show?

(This is for informational purposes for the selection committee only.) As previously mentioned, IPAY does not pay a fee to selected showcase artists/companies.

Include a range if applicable.

Artists' Fee: per performance / or per week (please specify) \$ _____

Artist per diem \$ _____

Specify any other fees \$ _____

(e.g., international & domestic freight, ground transportation, etc.) \$ _____

Please list. \$ _____

\$ _____

Specify accommodations required: _____
(Number of rooms per night)

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SUPPORTING MATERIALS, DEADLINES, and FEES

Supporting Materials must include:

- A high-quality DVD (NTSC or PAL) of the actual touring show for which you are applying, preferably in its entirety. Please be sure your materials reflect the actual number of touring performers. Please indicate the track-time or chapter of the 5 minute selection you would like us to view. A web link to online video may be acceptable. Please note, however, IPAY cannot be responsible for non-working web links.
- A complete technical rider
- Press packet including company information, reviews of submitted or other work
- Optional: Letters of reference from presenters, photographs, script, or other supporting materials.

Deadlines and Application Fees:

Supporting materials (e.g., DVDs, CDs, etc.) are due for ALL applicants on June 6, 2011, regardless of early bird or regular application status. (Early bird applicants may send in supporting materials anytime from May 18 through June 6.)

IPAY Member, Early bird, due May 18, 2011	\$100 USD
Non-Member, Early bird, due May 18, 2011	\$175 USD
IPAY Member, Regular application, due June 6, 2011	\$125 USD
Non-Member, Regular application, due June 6, 2011	\$200 USD

Note: Membership discount will be given if artist and/or agent is a member of IPAY or submitting membership form with this application.

Become an IPAY member now and save on the application fee. As a member, you will join our growing community of nearly 300 presenters, performers, and agents in the field of performing arts for youth who use the services IPAY provides year round. Memberships begin at \$100 for organizations. To receive the member rate, first become a member and then complete the artist application. Visit www.ipayweb.org to complete a membership application.

Company Name _____

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SUBMITTING YOUR APPLICATION

Please read carefully.

DEADLINE FOR RECEIPT OF APPLICATION PAGES 1-7 IS JUNE 6, 2011.

You may submit this application (pdf or .doc) pages 1-7 online to:
jane@ipayweb.org.

Or you may mail pages 1 - 7 of your application to:

BEFORE MAY 1:

International Performing Arts for Youth
1616 Walnut Street, Suite 1800
Philadelphia, PA 19103

AFTER MAY 1:

International Performing Arts for Youth
1417 N. 2nd Street, Studio 24
Philadelphia, PA 19122

All questions regarding your IPAY application, fee payment or support materials may be addressed to:

Jane Stojak
IPAY General Manager
jane@ipayweb.org, 267-690-1325

MAILING YOUR SUPPORT MATERIALS

Please read carefully.

DEADLINE FOR RECEIPT OF SUPPORT MATERIALS IS JUNE 6, 2011.

Please mail your support materials, as outlined on page 5 to:

Attention: Germaine Henry
Holden & Arts Associates
508 A Powell Street
Austin, TX 78703 USA

Phone number to include on “next day delivery” forms: 512-477-1859

Company Name _____

Production Title _____



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Mailing your Application Fees:

Please check one:

<input type="checkbox"/>	IPAY Member, Early bird, due May 18, 2011	\$100 USD
<input type="checkbox"/>	Non-Member, Early bird, due May 18, 2011	\$175 USD
<input type="checkbox"/>	IPAY Member, Regular application, due June 6, 2011	\$125 USD
<input type="checkbox"/>	Non-Member, Regular application, due June 6, 2011	\$200 USD

*For more information on membership, visit www.ipayweb.org.
Membership discount will be given if artist and/or agent is a member of IPAY or submitting membership form with this application.*

- Please submit a separate payment for each Showcase application.
- Please write the name of the Showcase piece or company in the memo line of the check or money order.
- All payments are non-refundable and will not be applied to exhibit costs. Artist application fees support costs of the selection process as well as technical, marketing, and programmatic costs of Showcases and Spotlights.

METHOD OF PAYMENT:

Check or money order in U.S. Dollars, made payable to International Performing Arts for Youth

Please charge \$ _____ U.S. Dollars to my:

Master Card Visa Discover Amex

Name on Card (please print) _____

Card Number _____ Expiration Date ____/____ CVN _____

Authorized Signature _____

Please mail this page along with pages 1-6 to:

BEFORE MAY 1:

International Performing Arts for Youth
1616 Walnut Street, Suite 1800
Philadelphia, PA 19103

AFTER MAY 1:

International Performing Arts for Youth
1417 N. 2nd Street, Studio 24
Philadelphia, PA 19122

Questions regarding payment can be directed to:

Jane Stojak, IPAY General Manager
jane@ipayweb.org, 267-690-1325

Company Name _____

Production Title _____